

### Legal Notice

The Mississippi Department of Transportation (MDOT) proposes to execute a Master Contract(s) with a Commercial Testing Laboratory(s) for the purpose of providing shop inspection during fabrication of structural steel bridge members, bridge appurtenances and related items as may be required for various construction projects, Statewide. The Master Contract will utilize Cost plus Fixed Fee, Labor Hour/Unit Price, or Firm Fixed Price Work Assignments. The terms of a Master Contract for a selected consultant will not exceed 3½ years with an estimated maximum contract amount of up to six (6) million dollars; however, MDOT may elect to execute a contract for a lesser not to exceed amount. Selected consultants may be assigned Work Assignments throughout the Master Contract term. Work Assignments will be assigned based on MDOT's standard operating procedures.

Scope of services to include: Inspection and testing services during shop fabrication of steel bridge members or overhead sign structures, different types of bearings, verifying welding procedures and welder's certificates, testing welds, witnessing field erection procedures, and inspecting field repairs. Specifications to be used for inspection of this work will be the Mississippi Standard Specifications for Road and Bridge Construction, 1996 and 2004 editions, the ANSI/AASHTO/AWS D1.5 Bridge Welding Code, and other specifications as appropriate.

Firms interested in providing these services may so indicate by furnishing the Department **six (6) copies and one (1) CD** of an Expression of Interest which should consist of the following:

1. In the expression of interest, the firm should provide a cover letter specifying the name and complete description of project, and the name of the project manager;
2. In the expression of interest, the firm should provide a team organizational chart. The team organizational chart should include each individual's name, and job description (for the project);
3. In the expression of interest, the firm should demonstrate their experience during the past five (5) years in all types of fabrication inspection related to the following:
  - a. Bridges Superstructure Types – plate girder, bascule, cable-stayed
  - b. Overhead Sign Structures – steel and aluminum
  - c. Bridge Bearing Assemblies
  - d. Bridge Machinery
  - e. Fracture Critical Members
4. The firm must employ a NDE Level III certified by ASNT (American Society for Nondestructive Testing) as having completed the ASNT Central Certification Program (ACCP). The expression of interest should include a copy of the certificate for each NDE Level III certified by ASNT that has completed the ACCP;
5. In the expression of interest, the firm should demonstrate their consulting experience. This should be accomplished by providing names and qualifications of their employees that will be performing the consulting tasks listed below and providing photocopies of sample reports or other documentation which clearly shows their names as the person performing these tasks.
  - a. Producing Estimates for Fabrication Inspection Costs
  - b. Design Drawing, Project Specifications and Shop Drawing Review
  - c. Conducting Prefabrication Meetings
  - d. Welder Certification Review
  - e. Welding and Consumable Storage Procedure Review
  - f. Nondestructive Testing Procedures and Inspector Certification Review
  - g. Fabrication Issues and Recommendations:
    - i. Material Substitutions
    - ii. Welding Problems
    - iii. Fabrication Problems
    - iv. Code Interpretations

6. It is preferred that the firm currently employs all the inspectors shown in their expression of interest. A statement, signed by the firm's President, should be included in the expression of interest affirming that all of the inspectors are current full time employees;
7. The expression of interest should include resumes of the principle member, the project manager, each inspector, and any other employees anticipated to be assigned to the project. Each resume should provide details of qualifications and work experience. As a minimum, the work experience of the inspectors should include five (5) bridge projects the inspector has worked on in the last five (5) years and show in what capacity the inspector worked;
8. The inspectors must witness nondestructive testing performed in the fabrication shop for the project. The inspectors must be certified as NDE Level II inspectors to the requirements of SNT-TC-1A in the test method they are witnessing including Magnetic Particle, Liquid Penetrant, Radiographic and Ultrasonic testing. The expression of interest should include a copy of the certificate for each NDE Level II that has been signed by an ACCP NDE Level III;
9. The Certified Welding Inspectors must be AWS (American Welding Society) certified. The expression of interest should include a copy of AWS certificates for all Certified Welding Inspectors;
10. In the expression of interest, the firm should provide the location and address of each branch and field office(s) that may be assigned the work;
11. Part II of Standard Form (SF) 330, Architect-Engineer Qualifications. If a firm has branch offices, complete the form for each specific branch office seeking work. In addition, this form should be completed for any subconsultants in the same manner. This form can be obtained at [http://sp.gomdot.com/Consulting%20Services/Forms/Standard%20Form%20\(SF\)%20330,%20Part%20II.pdf](http://sp.gomdot.com/Consulting%20Services/Forms/Standard%20Form%20(SF)%20330,%20Part%20II.pdf). Interested firms without internet access may obtain this information by contacting Scot Ehrgott at (601) 359-7536; and,
12. A response containing the information upon which the consultant will be evaluated (see below).

The Department will evaluate the Expressions of Interest based on the following factors listed in their relative order of importance: Experience, performance, and qualifications of the proposed Project Manager; Experience, performance, and qualifications of the Support Staff; Firm's past experience and in-house capabilities on similar projects with MDOT and/or other clients to perform the specialized services; Quantity and locations of branch/field offices; and Quality of Proposal.

To be considered, the "Expression of Interest" proposal must respond to all requirements of this legal ad and any addenda. The recommended proposal length should not exceed twenty-five (25) pages, exclusive of appendices. The resumes, SF-330 Part II, proof of State Licensure and certificates requirements, and other information not relevant to the requirements should be included in the appendices. The Consultant's cover letter, table of contents, summaries and introductions, team organizational chart, past performances, and responses to the evaluation criteria should be included in the 25 pages. Pages should be numbered, single-spaced, one-sided, 8.5" by 11" with margins of at least one inch on all four sides. No more than five pages may be 11" by 17", but they may count as two sheets each against the recommended 25 page maximum. Information within the recommended 25 page limit of the proposal should be complete and sufficient in scope for the selection committee to evaluate the Consultant. Also, all text information in the recommended 25 page limit should be shown in a readable font, size 12 points or larger. Headers, charts, and other graphics may be provided in a different font type and size providing they are legible. Section dividers, tabs, or similar means are recommended but are not counted as part of the recommended 25 page limit. These recommendations will be considered when evaluating the quality of proposal.

DBE goals may be applied to Work Assignments at MDOT's discretion. In the event that a DBE goal is required on an individual work assignment, MDOT approval of the DBE subconsultant(s) will be required.

The MDOT reserves the right to reject any and all Proposals, discontinue contract execution, and/or request additional information with any party at any time prior to final contract execution.

The MDOT reserves the right to obtain references from any source listed in the PROPOSAL and any other source deemed appropriate for any of the requirements/criteria listed in this legal notice.

If a Consultant opts to request a debriefing following the announcement of the selected Consultant(s), the Consultant shall send an email to the below addressee within two (2) weeks of the distribution of the notification letter of the selected Consultant(s). Any debriefings shall be limited to the merits of the individual Consultant's proposal.

Scot Ehrgott, P.E.,  
MDOT Director of Consultant Services  
e-mailed to [sehrgott@mdot.ms.gov](mailto:sehrgott@mdot.ms.gov)  
and copy [srone@mdot.ms.gov](mailto:srone@mdot.ms.gov)

All questions related to this solicitation shall be e-mailed to the addressee below:

Scot Ehrgott, P.E.,  
MDOT Director of Consultant Services  
e-mailed to [sehrgott@mdot.ms.gov](mailto:sehrgott@mdot.ms.gov)  
and copy [srone@mdot.ms.gov](mailto:srone@mdot.ms.gov)

Only written requests e-mailed to the above addressee will be considered. No requests for additional information or clarification to any other MDOT office, consultant, or employee will be considered. All responses and addenda will be in writing and will be posted to the MDOT website (<http://mdot.ms.gov/portal/LegalAD.aspx>) no later than 7 days prior to the submittal deadline. The submission deadline for questions will be 10 days prior to the submittal deadline. Consultants shall be solely responsible for checking the website for updates. The MDOT will not be responsible for any oral exchange or any exchange of information that occurs outside the official process specified herein.

To be considered, all replies must be received by 5:00 p.m., Central Time, Thursday, March 13, 2014, in the Office of the Director of Consultant Services, Scot Ehrgott, Mail Code 90-01, Mississippi Department of Transportation Building, 401 North West Street, Jackson, Mississippi, 39201.

This Legal Notice will appear in the Clarion Ledger on February 5<sup>th</sup> and 12<sup>th</sup>, 2014.

The Mississippi Transportation Commission and the Mississippi Department of Transportation are equal opportunity employers.

As provided by Title VI of the Civil Rights Act of 1964 as amended, and the Civil Rights Restoration Act of 1987 (P.L. 100.259), the Mississippi Department of Transportation (MDOT) assures that no person shall on the grounds of race, color, national origin, sex, religion, age, or disability be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination under any program or activity from the MDOT.