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MISSISSIPPI DEPARTMENT OF TRANSPORTATION

Inter-Departmental Memorandum

DATE: October 11, 2012

TO: Design Team Leaders

FROM: Assistant Roadway Design Division Engineer
Richard Pittman

SUBJECT: Quantity Calculations

This Design Memo revises the Design Memo dated May 10, 2010. The previous memo stated that preliminary quantity calculations should be submitted to Kevin Bracey on unbound 8 ½" x 11" paper.

Design consultants are currently required to submit a pdf file of the quantity calculations. In such cases, Design Section Engineers should submit print requests for quantity calculations directly to the print shop using this pdf file and the print request form found on the Roadway Design web site.

In-house designers who have access to a scanner should also submit preliminary quantity calculations in a pdf format. In-house designers who do not have access to a scanner may continue to submit the quantity calculations on unbound 8 ½" x 11' paper to Chris Eaton for scanning and processing.

If there are any questions, please advise.

JRP:gw

pc: Roadway Design Division Engineer (Reese)
Quality Control Engineer (Sutterfield)
Special Projects Engineer (Boteler)
Roadway Design Section Engineers
Active Consultants

