

William R. "Bill" Minor
Northern District Commissioner

Dick Hall
Central District Commissioner

Wayne H. Brown
Southern District Commissioner



Larry L. "Butch" Brown
Executive Director

Harry Lee James
Deputy Executive Director/
Chief Engineer

Brenda Znachko
Deputy Executive Director/
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SONORA - COPY FOR PURVIS, SECTION ENG., STEVE R.

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INTER-DEPARTMENTAL MEMORANDUM

J.P. 9/22/04

September 16, 2004



TO: District Engineers
Roadway Design Division
Construction Division
Bridge Division
Traffic Engineering Division
Central File

FROM: Chief Engineer
(Harry Lee James)

Effective with the January 2005 letting, the attached drawing shall be used to determine whether or not plans will be required for roadway projects. As is shown, plans will be required if any proposed work is to occur five feet (5') beyond the roadway crown. The only exception will be any required paving of median crossovers on divided highways with its corresponding shoulder work.

For those projects that will require plans, they shall be developed by either Roadway Design Division or the respective District. In the event Roadway Design Division is to develop the plans, the letting of the proposed project shall be scheduled using the PDPM process.

An office review will be required for all projects having plans. As a minimum, the office review shall include a representative from each of the following: the district, Roadway Design Division, and Construction Division. Other Divisions are to be included as needed. It shall be the responsibility of the plan developer to schedule the aforementioned office review.



Regardless whether or not plans are required, project development is to be pursued so as to comply with the dates shown on the 2005 Schedule of Construction Lettings (copy attached).

HLJ:cm

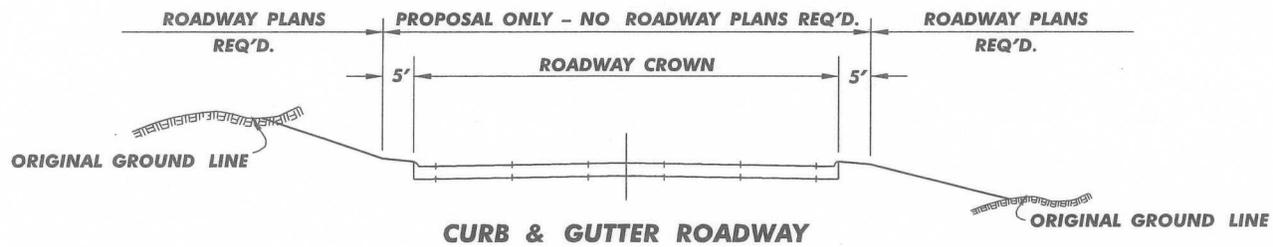
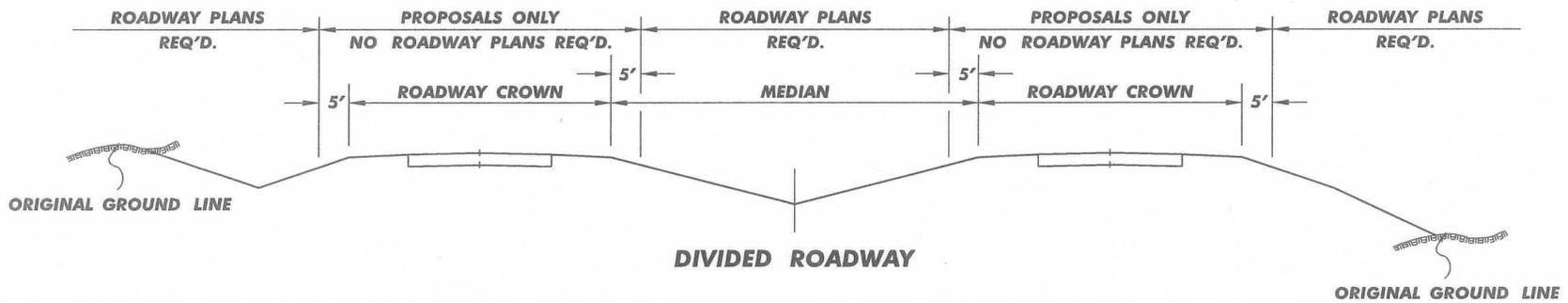
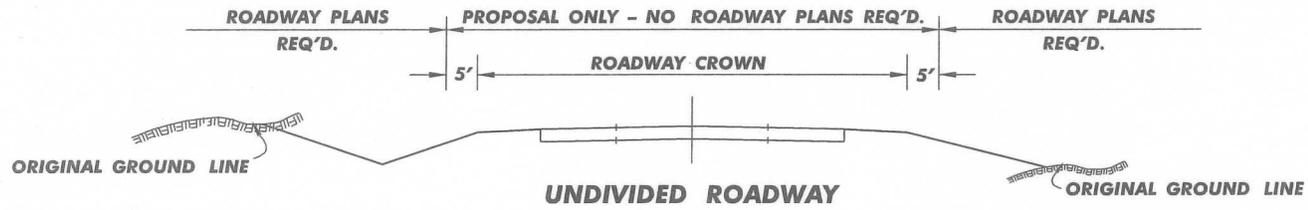
pc:

Asst. Chief Engineer-Preconstruction

Asst. Chief Engineer-Operations

Asst. Chief Engineer-Operational Maintenance

Attachment



— ROADWAY OVERLAY PROJECTS —
PROPOSALS ONLY
VERSUS
PROPOSALS WITH ROADWAY PLANS

SCHEDULE OF CONSTRUCTION LETTINGS 2005

Small Blues to CSD (Federal Aid Projects)	Small Blues to CSD (State Projects)	Utility status & Encroach. to ROW	ROW Certif. to CAD & CSD	Enviromental Reevaluation & PS&E (NE) to CAD	Authorization Package to FHWA(Exempt Federal Aid)	Utility Status Update	Addendum Cut-off Date to CSD (noon)	Advertising Date	Letting Date	Notice Of Award Date	Notice To Proceed & Beginning Of Contract Time
11/19/2004	12/8/2004	11/15/2004	12/3/2004	12/8/2004	12/10/2004	12/17/2004	1/18/2005	12/24/2004	1/25/2005 January	2/9/2005	3/10/2005
12/17/2004	1/5/2005	12/13/2004	12/31/2004	1/5/2005	1/7/2005	1/14/2005	2/15/2005	1/21/2005	2/22/2005 February	3/9/2005	4/7/2005
1/14/2005	2/2/2005	1/10/2005	1/28/2005	2/2/2005	2/4/2005	2/11/2005	3/15/2005	2/18/2005	3/22/2005 March	4/13/2005	5/5/2005
2/18/2005	3/9/2005	2/14/2005	3/4/2005	3/9/2005	3/11/2005	3/18/2005	4/19/2005	3/25/2005	4/26/2005 April	5/11/2005	6/9/2005
3/18/2005	4/6/2005	3/14/2005	4/1/2005	4/6/2005	4/8/2005	4/15/2005	5/17/2005	4/22/2005	5/24/2005 May	6/15/2005	7/7/2005
4/22/2005	5/11/2005	4/18/2005	5/6/2005	5/11/2005	5/13/2005	5/20/2005	6/21/2005	5/27/2005	6/28/2005 June	7/13/2005	8/11/2005
5/20/2005	6/8/2005	5/16/2005	6/3/2005	6/8/2005	6/10/2005	6/17/2005	7/19/2005	6/24/2005	7/26/2005 July	8/10/2005	9/8/2005
6/17/2005	7/6/2005	6/13/2005	7/1/2005	7/6/2005	7/8/2005	7/15/2005	8/16/2005	7/22/2005	8/23/2005 August	9/14/2005	10/6/2005
7/22/2005	8/10/2005	7/18/2005	8/5/2005	8/10/2005	8/12/2005	8/19/2005	9/20/2005	8/26/2005	9/27/2005 September	10/12/2005	11/10/2005
8/19/2005	9/7/2005	8/15/2005	9/2/2005	9/7/2005	9/9/2005	9/16/2005	10/18/2005	9/23/2005	10/25/2005 October	11/9/2005	3/10/2006*
9/16/2005	10/5/2005	9/12/2005	9/30/2005	10/5/2005	10/7/2005	10/14/2005	11/15/2005	10/21/2005	11/22/2005 November	12/14/2005	3/10/2006*
10/21/2004	11/9/2004	10/17/2004	11/4/2004	11/9/2004	11/11/2004	11/18/2004		11/25/2004	No Scheduled December Letting		

* Notice to Proceed & Contract Time dates on some projects may vary.

