

**Pickering, John**

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**From:** Pickering, John  
**Sent:** Thursday, February 12, 2004 1:41 PM  
**To:** Foster, David  
**Cc:** Purvis, Keith  
**Subject:** Procedures for Plan Development Regarding the New Pay Item Listing

Attached are documented procedures for Roadway Design Division regarding the change to the 2004 Standard Specifications. It is specific for Roadway Design Division only, except for Construction Division handling the projects that roll. It does not address Bridge Division, District plans, Traffic Engineering Division, or Materials Division. We did not discuss how the other Divisions/Districts would be involved with this pay item change. I recommend those that furnish their own pay item sheet (Bridge Division and sometimes Traffic Engineering) be the ones that make the necessary revisions. For those that furnish Roadway Design the pay item listing for inclusion into the Summary of Quantities, they should inform Roadway Design what the new pay items are, along with any new descriptions, and Roadway Design will make the revisions.

Please review the attachment and provide any comments you may have, and let me know how the other Divisions/Districts will handle the pay item revisions. Thanks.

## PLAN DEVELOPMENT BY ROADWAY DESIGN DIVISION REGARDING THE NEW MDOT 2004 STANDARD SPECIFICATION BOOK (RED BOOK)

By John Pickering  
February 12, 2004

A new 2004 Standard Specification Book (English Format only) is forthcoming in May or June, 2004; therefore, all English projects scheduled for a July, 2004 letting and after, must reference the new pay item listing. Those projects in the letting prior to the July, 2004 letting will use the pay items listed in the 1990 Standard Specification Book.

All metric projects will still use the 1996 Standard Specification Book/pay item listing.

Plans will be developed or revised as follows:

- Roadway Design Division will review each of the 486 active projects letting date based on current MDOT schedules (mid-February, 2004) and will designate which pay item listing to use for each of those projects.
- For those projects that roll from the June letting to the July or August letting, Construction Division will handle the change to the new pay item listing.
- For those projects that move from the pre-July letting into the September and beyond letting, Roadway Design Division will revise the pay item listing to the 2004 Standard Specifications.
- For those consultant projects that require a change of the pay item listing only, the following will apply:
  - ◇ If the contract is still open, the consultant will be requested to make the revisions.
  - ◇ If the contract is closed, Roadway Design staff will make the revisions.