

Zack Stewart
Northern District Commissioner

Dick Hall
Central District Commissioner

Wendell H. Brown
Southern District Commissioner



Kenneth I. Warren
Executive Director

James H. Kopf
Deputy Executive Director/
Chief Engineer

Mississippi Department of Transportation / P.O. Box 1850 / Jackson, Mississippi 39215-1850 / Telephone (601) 359-7110

Inter-Departmental Memorandum

SEP 07 1999

TO: Chief Engineer
James H. Kopf

FROM: Assistant Chief Engineer - Preconstruction
Wendel T. Ruff

DATE: September 2, 1999

RE: Environmental Documents

SONDRA -
COPY FOR PURVIS
AND ALL SECTION
ENGINEERS.
9/2/99 J.P.

The purpose of this memorandum is to document the meeting with Mr. Andy Hughes on August 30, 1999. The meeting was held to discuss SR 19 in Neshoba and Lauderdale Counties, and the Port Access Project in Vicksburg. Both projects were advertised to determine if a Public Hearing was requested. No requests were received. FHWA approved the FONSI. However, it was agreed that in the future, unless previously agreed to by FHWA, MDOT will advertise and conduct a public hearing on projects requiring an Environmental Assessment or an Environmental Impact Statement. The purpose of this initiative is to enhance our public involvement.

Another issue discussed at the meeting concerned actions taken to assure that commitments or special conditions within environmental documents are conveyed to Design, Right of Way and Construction Divisions. We reiterated our agreement to include in the Environmental transmittal letter a "notice of special conditions." (e.g. Threatened or Endangered Species, Historical Buildings, etc.) The notice may be in the form of an outline referencing specific sections of the document. Divisions who have responsibilities to develop the plans, procure the Right of Way, and prepare the construction contract documents are expected to stress to their respective staff the importance of reviewing the document to assure compliance with all special conditions and commitments within the document.

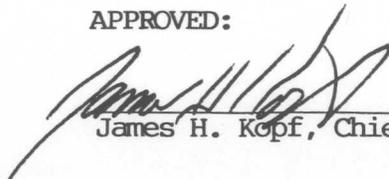
Should additional or assistance be deemed necessary, please advise.

WTR/gph

FYI: Andy Hughes, FHWA
Billy Barton, Environmental Division
District I Engineer
District III Engineer
District VI Engineer

John Pickering, Roadway Design
Lockett Peyton, Right of Way
District II Engineer
District V Engineer
District VII Engineer

APPROVED:


James H. Kopf, Chief Engineer

