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Northern District Commissioner

Wayne O. Burkes  
Central District Commissioner

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Southern District Commissioner



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## Inter-Departmental Memorandum

RECEIVED  
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ROADWAY DESIGN

**Date:** September 4, 1998

**To:** Districts  
Roadway Design Division ✓  
Environmental Division  
Research Division  
Office of State Aid

**From:** Acting Planning Division Administrator  
Paul N. Loper

**Subject:** Requests for Design Traffic

The Planning Division is requesting your help in our design traffic procedures. Because accurate design traffic is extremely important for each project, we need as much information as possible about the composition of the traffic, traffic generators, truck load type, etc.

Verbal and written communication of design traffic requests in the past have caused delays in the location of design projects; therefore, please return the enclosed form along with a map highlighting the project route. The location of major traffic generators such as schools, hospitals, shopping centers, large retail stores, manufacturing plants, etc. should also be indicated on the map.

Include the following information requested on the form:

- Route and termini - name of route and beginning and ending location of project
- Type Project - overlay, widening, bridge replacement, etc.
- Design Year - year project will be completed
- Comments - identify large traffic generators, unusual traffic characteristics; i.e., large volume of trucks, heavy trucks, etc. (If no special conditions are known, indicate "none").

If you have any questions, please contact Ms. Carolyn Thornton, Traffic Analysis Supervisor at (601) 359-7685.

PNL:crt  
Enclosure

pc: Mr. Marlin D. Collier, Director, Office of Intermodal Planning

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MISSISSIPPI DEPARTMENT OF TRANSPORTATION  
Inter-Departmental Memorandum

TO: Planning Division  
Ms. Carolyn Thornton

DATE:

FROM:

SUBJECT OR PROJECT NO:

INFORMATION COPY TO:

COUNTY:

**Please furnish design traffic data for the following locations:**

Route and termini (attach map):

\_\_\_\_\_

Type Project:

\_\_\_\_\_

Design Year:

\_\_\_\_\_

Comments (large traffic generators, unusual traffic characteristics, etc):

\_\_\_\_\_

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