

NEW PRODUCTS for MDOT FLEET OPERATIONS

Information Requirements

The Mississippi Department of Transportation (MDOT) maintains a fleet of automotive and off-highway equipment and is interested in the continuous improvement of its fleet operations through utilization of quality products which have a proven performance record and documented cost benefit.

In considering new products, factual data, which supports the merits of a particular product, is evaluated. Information oriented to testimonials is not considered. Testing, research and analysis of aftermarket products must be accomplished outside of, and at no cost to MDOT, prior to consideration for use in the fleet.

Vendors who wish MDOT to consider the purchase and use of a product must submit the following information:

- 1.** Detailed product literature, including information fully describing the product's composition, which would support the development of competitive purchase specifications.
- 2.** Copies of applicable test reports from DOE, EPA, DOT, GSA, NHTSA, DOD or other governmental agencies.
- 3.** The product's results from the EPA Aftermarket Device/Additive Evaluation Program.
- 4.** Copies of applicable certifications (i.e., API, ASME, ASTM, SAE, etc.)
- 5.** Certified reports from recognized independent testing laboratories (i.e., UL, ANSI, etc.)
- 6.** Results of usage by other governmental fleets (preferably other state DOT's.)
- 7.** Product evaluations by major vehicle equipment manufacturers (OEMs) and/or Consumers Union.
- 8.** Letters from OEMs recommending the use of the product, and confirming it will not negatively affect the original equipment's performance or warranty.
- 9.** Copies of articles on the product published by recognized professional or trade journals (not including advertisements).
- 10.** A current list of fleet users of the product, including names, addresses, telephone and fax numbers of the respective fleet managers.

11. A written statement of the product's unit price, estimated installation cost (if applicable) and any price discounts that would apply to the State of Mississippi.
12. Product warranty information.
13. A copy of your liability insurance policy and coverage.

After the above information is received MDOT will evaluate the data. Based on the outcome of the evaluation, MDOT may contact your company to request representative samples of the product for performance evaluation. Submission of required information and/or evaluation of a product does not guarantee its purchase or use. MDOT will not initiate a request for product samples until the full range of information listed above is provided.

Your interest in MDOT's fleet operation is appreciated. Please provide the required information and a completed copy of the MDOT Product Evaluation Form (Form ADM-361), located at www.goMDOT.com under the "*Business Section*". Send to:

**STATE MATERIALS ENGINEER
MISSISSIPPI DEPARTMENT OF TRANSPORTATION
P.O. BOX 1850
JACKSON, MISSISSIPPI 39215-1850**

If you have any questions regarding the information requirements listed in this document please contact:

**CENTRAL SERVICES DIRECTOR (96-01)
MISSISSIPPI DEPARTMENT OF TRANSPORTATION
P.O. BOX 1850
JACKSON, MISSISSIPPI 39215-1850**