

**Questions and Answers, Part 2 – Subsurface Utility Engineering (SUE) Master
Contract 2013**

Date: July 25, 2013

County: Statewide

Project Description: Provide Subsurface Utility Engineering (SUE) services – Statewide.

Dates Published in Clarion Ledger: July 3rd and 10th, 2013

From: Scot Ehrgott, P.E. – MDOT Director of Consultant Services

Question #1: The RFP is unclear about how many originals and how many copies of the Response are required. Is it ONE ORIGINAL and FIVE COPIES?

Answer: Please refer to section X. of the RFP, “to be considered, six (6) copies and one (1) CD containing electronic PDF file(s) of the CONSULTANT’s proposal...”

Question #2: Page 14 – Part 3.3: Did the Commission intend to identify Quality Level “B” rather than Quality Level “D”?

Answer: Please refer to Addendum #1.

Question #3: Page 11 - Part 2.II.C – Who does the Commission consider “principal members”??

Answer: Principal members include any primary members of the organization that would participate in the project such as a Vice President, President, Executive Director, and other similar job descriptions.

Question #4: Page 4 – Part 1.IV.B: the RFQ states that MDOT may select the next most qualified firm if a selected CONSULTANT is unable to meet any contractual requirements within 15 days of receiving a draft on-call Master Contract. Page 7 – Part 1.XIII states that a selected CONSULTANT that does not comply with

being registered with the Mississippi Secretary of State's Office to do business in Mississippi has 30 days from selection notification to become registered. Is this 30 day grace period independent from the 15 day grace period defined on Page 4?

Answer: Yes

Question #5: Page 7 – Part 1.XVI: What is MDOT's proposed percentage of DBE participation for this contract?

Answer: A DBE percentage cannot be applied to the Master Contract. However, should a Work Assignment be awarded to a firm with an executed Master Contract, then a DBE goal may be applied to that Work Assignment. The DBE participation will be determined at that time.

Question #6: Page 7 – Part 1.XVI: the RFQ states that if a DBE goal is required for an individual work assignment the CONSULTANT is to use an MDOT approved DBE sub-consultant(s). Are proposing firms expected to include DBE sub-consultants in their response to this RFP?

Answer: Firms may include DBE sub-consultants in their response but are not required to do so.

Question #7: Page 10 – Part 2.I states that all resumes should be included in the appendices section and not included in the 25 page response section. Page 11 – Part 2.III states that "Experience, performance, and qualifications of the team's staff" (i.e., resumes) are considered evaluation criteria to be included. Can the Commission please clarify as to whether or not key team resumes are required in the 25 page response section or not?

Answer: Per Part 2, section I. of the RFP, "The recommended PROPOSAL length should not exceed twenty five (25) pages, exclusive of appendices. All resumes, certifications/licenses, SF-330 – Part II, and other information not relevant to these requirements should be included in the appendices."