

Sub-Part 8501 – Planning

Chapter 04010 Procedures for the sale and distribution of maps

Purpose

- 100 To define the policy on the sale of maps.
- 101 The Planning Division's primary purpose for producing maps is for use in transportation planning processes. Special maps are produced as planning tools for legislative use, management decisions, and other divisions. Other general State, county and city maps produced by the Division are available to the Department and the Federal Highway Administration employees for use in accomplishing their work assignments. They are offered for sale as a public service. The prices charged are primarily the cost of reproduction and distribution and do not include development costs. These maps are accurate for planning purposes only. Also, general highway maps and traffic count maps at the city, county, and state level may be viewed and downloaded free of charge in Adobe Acrobat (pdf) format via MDOT's internet web site <http://www.goMDOT.com>
- 102 The Department will provide State, county and city planning maps to Department employees in carrying out their official duties at no cost. The employees of the U.S. Department of Transportation and the State and Local Public Agency employees funded under U.S. DOT programs are also provided planning maps for carrying out their official duties at no charge.
- 103 The Department will participate in a mutual exchange arrangement with Federal agencies that prepare and/or distribute maps and aerial photographs. The Department will also participate in a mutual exchange arrangement with State and Local agencies when there is a written agreement between the Department and the agency which identifies the products exchanged and the time period.
- 104 Other maps are offered for sale as a public service. The prices charged are primarily the cost of reproduction and distribution and do not include development costs. These maps are accurate for planning purposes only. Also, general highway maps and traffic count maps at the city, county, and state level may be viewed and downloaded free of charge in Adobe Acrobat (pdf) format via MDOT's internet web site <http://www.goMDOT.com>

ORDERING INSTRUCTIONS

- 200 Maps may be examined and purchased at the MDOT Administration Building, 401 N. West Street, Room 1067 from 8:00 AM to 5:00 PM, Monday through Friday except holidays. The Maps are available by mail and may be ordered from the following address:

Map Sales
Mississippi Department of Transportation

P O Box 1850
Jackson, MS 39215-1850

- 201 A booklet describing the maps and prices is available and can be obtained from the above sources. This booklet, "A Policy on the Sale of Maps", contains concise information and is periodically updated so that it contains current information. For your convenience, order forms are available. If you desire to send a letter or invoice, it is important that you indicate the quantity, map description and scale desired along with a check or money order for the total amount plus \$4.00 mailing charge.
- 202 Note: Make check or money order payable to Mississippi Department of Transportation (not Map Sales).
- 203 Map Sales Telephone Number: (601) 359-7045.