

Sub-Part 6203 – Office of Civil Rights

Chapter 00800 Certification of Payments to Disadvantaged Business Enterprise (DBE) Firms

Purpose

- 100 To establish a procedure to comply with 49CFR, Part 26 of the Federal Code of Regulations. These regulations maybe accessed online at <http://www.gpoaccess.gov/cfr/index.html>
- 101 Prime Contractors are required to submit an OCR-482 certifying all payments to DBE subcontractors before a final estimate is paid and a project closed out.
- 102 The prime contractor, unless they are a certified DBE, shall submit a copy of Form OCR-482 on all federal-aid projects and AHEAD projects that contain a DBE goal at the conclusion of the project. The prime contractor shall submit the OCR-482 to the project engineer to be signed and forwarded to the appropriate person as indicated on the bottom of the form. Prime contractors who are also certified DBEs shall submit an OCR-482 acknowledging that fact for the record.
- 103 Prime contractors shall be required to provide the Project Engineer with justification and supporting documentation when it is found that the DBE goal was not met.
- 104 The project will not be accepted and the Prime Contractor will not be paid a final estimate until the DBE goal has been satisfied or proper justification obtained for failure to meet the DBE goal.
- 105 The OCR-482 may also be labeled an OCR-482C when used in conjunction with consultant contracts and a DBE-2 when used in connection with Urban projects.
- 106 All forms may be obtained via the MDOT website at www.gomdot.com or by contacting the MDOT Offices of Contract Administration Division or the Office of Civil Rights at P.O. Box 1850, Jackson, MS 39215-1850.